

# Nebraska GIS/LIS Association Board Meeting

September 14, 2007

10:00 a.m.

Nebraska Department of Roads  
Lincoln, NE

## Officers Present:

- President John Beran - Yes
- President-Elect Eric Herbert - Yes
- Past President Paul Yamamoto - Yes
- Secretary Kim Menke - No
- Treasurer Eric Kriener - Yes

## Board Members Present:

- Board Member Bonnie Schulz – Yes – via phone
- Board Member Chad Kendall - Yes
- Board Member Mike Preston - Yes
- Board Member Ed Kelley - Yes
- Board Member Steve Cacioppo – Yes – via phone
- Board Member Chris Chalmers – No

## Others Present:

- Gayle Follmer

## Agenda

1. Call to Order - Review of agenda – corrections/additions/deletions
2. Review and approval of previous meeting's minutes
3. Financial Report
4. Web Site/Forum Update
5. Replacement for Mr. Chalmers
6. Other Business
7. Next meeting
8. Adjourn

- Meeting called to order by Beran at 10:00 am

## Call to order

- There was a quorum present. The minutes from the August meeting were approved.

## Financial Report

- Kriener stated there is \$39,585 in checking. He researched CDs at Wells

Fargo and the best option was a 5 months with a 3 months extension. He thought investing \$25,000 and leaving the association with \$14,000 in checking would be a good choice. There are was no outstanding bills at this time. Yamamoto stated the association will have some expenses with the annual meeting. Kriener agreed and said there will also be insurance premiums, GIS Day and mileage to Kearney. There is also an option for a 9 month CD with 4.9% interest. Yamamoto said the Kearney symposium will have few expenses till the end of next year. The \$25,000 5 month CD with 3 month extension was passed unanimously. Yamamoto asked if Lori Chalmers had said anything about the association's tax issues. Kriener has received some IRS tax forms from L. Chalmers. Beran stated the association need to file a short form electronically every year with the 509C association status. Previously it was every other year. Kriener asked if the amount the association could make was gross or net. Beran will contact Kriener about the new forms to be submit to the IRS and the association tax status. Yamamoto contacted his sister, but her firm doesn't do non-profit organizations. Kriener asked if the credit card should be canceled since we have a debit card. The association credit card is in Ed Kelley's name. Kelley will cancel the credit card.

## **Web Site Update**

- Kriener stated the forum was up and running. Forum topics are training, education, job opportunities and users' group. Cacioppo asked if the authority for the website could be transferred to Kriener. Kriener is currently involved with the website and will take over for Cacioppo. Kriener stated the "What's New" was being done by hand. Yamamoto asked if a mass e-mail could be sent to members informing them of the re-designed website. Some organization would like to post to the website about education opportunities. Cacioppo will e-mail Kriener a text file of the listserv and Kriener will send out a mass e-mail. He said that the forum will take the place of the listserv. Kriener explained that unless you sign up for the forum one can't post to it. Board members will be moderators. Users can delete a post. Beran asked if the web designers were paid. Kriener stated the association still owes them half and the expense of hosting the site. Kriener asked that every board member sign up for the forum. Beran asked if anyone could sign-up for the forum or members only. Kriener stated anyone could sign-up, but he could limit the number of posting they could have. Kelley will send an award winners list and symposium photos to Kriener to be posted on the website. Yamamoto said he had several minutes from 2005 that could be posted. Kriener explained if they were not already on the website he would post them. Also Yamamoto has the Power Point presentation from the symposium. Kriener stated that part of the java script wasn't working in Fire Fox. Schultz asked if a post card about the website and forum could be handed out on GIS Day events. Schultz will put together a post-card after the mass e-mail about the website has been sent. Kriener asked about one year membership for corporations. Yamamoto explained the price for corporate membership use to be \$150 a year. Beran stated sponsors used to get a blurb in the membership directory. Schultz

asked if their logos were on the web site. They are not. Kelley stated Cacioppo should still have sponsor logos from the symposium. Now membership is for two years with symposium, booth, or vendor payment. Beran explained in the past there were about 9 sponsoring members that helped the association with a one year membership, but with the two year membership now corporate, non-corporate and sponsor could be listed on the website. Preston stated a two-year corporate member could have a discount to the symposium and the membership could be higher. Yamamoto said he would like to keep the two year membership. Preston will research the corporate membership and what the benefit should be.

## **Replacement for Chalmers**

- Beran stated that Scott McIntyre had given him some days of replacement, who are Mike Schonlau and Pat Larson with Hall County GIS from Grand Island. The board agreed that Larson's location to Kearney would be beneficial as well maybe making the western part of the state more involved. Other names were Michele Hall from Kearney and Cathy Weaver from North Platte. Herbert stated Schonlau maybe too busy and asked why more people from the western part of the state weren't on the ballot. Yamamoto state the association need more active members outside Lincoln and Omaha. Kelley said the association need local presentation and meeting in the western part of the state. Weaver had volunteered to be a contact for the west. Herbert stated he had asked Jeff McReynolds from MUD if he would consider being a co-chair for the GIS Symposium in Kearney. Beran will contact McReynolds. Preston asked if Michele Hill from Kearney would co-chair. Yamamoto explained it would be ideal to have a co-chair from Kearney and one from Lincoln/Omaha area. Beran will contact Michele, Pat and Kathy for possibilities of co-chair or planning committee. Preston will send Beran McReynolds e-mail and phone number.

## **Other Business**

- Yamamoto stated the board should start think about where the annual meeting will be held. Kriener asked if the association should start their scholarship process. Yamamoto asked if the association knew what the requirements were for the scholarships. Preston stated he would get the process GITA has for scholarships. It includes writing a paper and making a presentation for the applicants. Herbert explained that is could open the door for corporate sponsored GIS/LIS Association scholarships. Preston said the information for the scholarship could be sent to professors and universities. Kelley stated the Lincoln/Omaha Users' Group would be November 15<sup>th</sup> in Lincoln at the Department of Roads and in the afternoon in Omaha at a place TBD. He also stated there would be a GIS Day event at the DOR. Schultz stated that Monica Weber from ESRI would be helping with the Norfolk GIS Day. Beran stated that he would attend. Schultz is researching conducting a continuing education workshop for K through 12 on Intro to GIS. Kriener stated he thought it should be in conjunction with the GIS Symposium. Schultz state that teacher would prefer summer and we need a course description, teacher and

location. Schultz also need some membership applications for GIS Day. Beran said he would print some out from the internet. Kriener asked if Norfolk need any t-shirts or backpack for the event. Schultz is expecting 75 to 100 attendees and Cacioppo will get a count of what is left from the symposium to send.

### **Next Meeting**

- Next meeting will be Friday, October 26th in Omaha at 10:00 at a place TBD. Adjourned at 11:10 am
- Kim Menke/Gayle Follmer Nebraska GIS/LIS Association Secretary