

Nebraska GIS/LIS Association Board Meeting

November 15, 2006

9:30 am

Northeast Community College

Lifelong Learning Center

Norfolk, Ne

Officers Present

President	Paul Yamamoto	Yes
President-Elect	John Beran	Yes via phone
Past President	Jim Langtry	Yes
Secretary	Kim Menke	Yes
Treasurer	Eric Kriener	Yes via phone

Board Members Present

Board Member	Bonnie Schulz	Yes
Board Member	Scott Richert	Yes
Board Member	Susan Meyers	No
Board Member	Ed Kelley	Yes
Board Member	Steve Cacioppo	No
Board Member	Eric Herbert	Yes via phone

Others Present

Shaula Ross
Jeremy White
Norman Small

Agenda

1. Call to Order
2. Review and approval of previous meeting minutes
3. Financial Report – Credit Card and Online Banking options
4. Web Site Update – Recommended changes
5. Association Insurance
6. 2007 Symposium Planning – GIS Awards
7. Other Business
8. Next Meeting
9. Adjourn

Meeting called to order by Paul Yamamoto at 9:40

Call to order

- Copy of agenda handed out
- No additions or corrections

NE GIS/LIS Association, Inc

11-15-2006

Financial report

- Current Total Assets \$25,354.81
- Credit Card option
 - Ed Kelleys' name is on the credit card for the association. Need to change so the credit card has the association name and the people authorized for signature. Eric will look into.
 - Billing needs to change from John to Eric. Eric will look into.
 - Eric suggested looking into a debit card instead of a credit card. Everyone agreed this was a good idea. Eric will look into.
 - Eric will also look into on line banking options.
 - There was a discussion on hiring a treasurer at some point. Nothing was settled.

Web Site Update

- Steve expressed interest in relinquishing duties of website. Doesn't have time.
- An option is to hire someone to review and do a one time update of web site
- Second thing to look into is the maintenance of website
- Eric knows someone who is willing to look at site. There was a suggestion by to simplify the content, trim the fat and limit the number of pages and access points. This would help with the maintenance of the site. The current cost estimate by the above mentioned person to improve design, text and content but keeping foot print the same is around \$1500. A more in depth review can be done to give us a better estimate.
- Steve is exploring the issue of web hosting. Currently paying \$15.00 a month for web hosting. This includes the listserv. Steve has not been able to contact Binary.
- Suggestion of looking into other options for the web site versus volunteer. Once the website is setup and the host site decided upon the content could be updated through volunteer personnel.
- There is money in the account currently to have someone look into this.
- Once the site setup, need a volunteer to gather content and post. If the layout of the website has a couple of pages with current information for updates, this will minimize the maintenance.
- Decisions:
 - Get an estimate for upkeep and maintenance.
 - Get an estimate for a initial review of the site with recommendations for reorganization and design layout.
 - Get an estimate for hosting the site through the same service.
 - Everyone thought it would be a good idea to start a formal discussion with the service and have an estimate by the next meeting. Eric, Eric and Steve will look into this.

Association Insurance

- Jim L hasn't heard anything back from most of the agencies he contacted.
- Jim called Quest center and said we were having problems with some of their requirements. The Quest center gave him a sample policy to give to the insurance agencies.
- There is a quote for \$1600 for a one time symposium related events with First Western of Omaha.
- This needs to be resolved fairly soon.
- There was a motion to approve the policy with First Western of Omaha of approximately \$1600 unless something comes up which is better in the next couple weeks. This was put in motion by Jim L. and seconded by Ed. Everyone agreed. Motion carries unanimously.

2007 Symposium Planning

- GIS Awards
 - Is the Association going to pass out Gis Awards as they have done in the past?
 - If yes then we need to get someone on the panel, get awards and get the word out.
 - Ed talked to Susan Meyers and she is willing to head this up again this year. Ed will discuss this further with Susan. Norman volunteered to help Susan.
- Norman Small was introduced by Bonnie. Works with GIS within the 4H National program.
- Ed Kelley moved the poster boards to Omaha. Scott, John and Chad aided Ed in this accomplishment.
- Maggie Uldrich is in charge of awards for the poster session for the 2007 Nebraska GIS Symposium. Ed has the judge sheet for the posters. Ed will coordinate this with Mike S. Norman stated the 4H club is willing to donate two 4H 2006 National Curriculum books "Exploring Spaces – Going Places" for drawings at the symposium.

Other

- Membership forms
 - Are these currently available on website? If not then we need to get this form on the web. Does this document need updating? Yes the contact information needs to be updated for sure.
- Elections for 2008 need to be looked into.
 - Need to get the word out the association is soliciting for new board members. Dates need to be looked into. Ed Kelley volunteered to help with this. Paul will contact Scott to see if he is interested in heading this up.

- Bonnie, Scott and Susans' positions will be available
- Need to solicit for next president.
- Start thinking of and contacting candidates for the ballot.

No other business

Next Meeting

When: Dec 14th at Lincoln,

Where: Jim will check extension and Ed will Check a room at DOR for availability

Time: 9:30 am

Adjourned at 10:25

Kim Menke

Nebraska GIS/LIS Association Secretary