

Minutes from the December 15, 2006 Board Meeting
(Lancaster County Extension Office, Lincoln, NE)

Attendance:

John Beran	State Surveyor's Office
Bonnie Schulz	Northeast Com College (late via phone)
Scott Richert	Lincoln-Lancaster County Planning Dept.
Jim Langtry	Lancaster County Engineer's Office
Paul Yamamoto	Nebraska DEQ
Eric Kreiner	Sarpy County GIS Dept.
Steve Cacioppo	Douglas County Engineer's Office
Eric Herbert	Sarpy County GIS Dept.(via phone)

Others:

Shane Buscher	Northern Natural Gas (via phone)
Mike Preston	Lamp, Rynearson, & Associates (via phone)

Agenda:

- 1) Call to Order
- 2) Review and approval of previous meeting's minutes
- 3) Financial Report
- 4) Association Membership
- 5) 2007 Association Elections
- 6) Web Site Update
- 7) Association Insurance
- 8) 2007 Symposium Planning
- 9) Other Business
- 10) Next Meeting
- 11) Adjourn

Call to Order:

Meeting was called to order by Paul at 9:14 a.m.

Review and approval of previous meeting's minutes:

Paul asked if there were any changes or modifications needed to last months meeting? Scott noted that the upcoming elections were for 2007 not 2008 and that Scott McIntire has volunteered to be nominations committee chair. Paul made a motion to approved the minutes with the amendments, Jim Langtry seconded the motion, motion was approved.

Financial Report:

Eric reported that there were some miscellaneous expenses (mailing, conference, GIS Day) totaling roughly \$3,100 for the past month. The balance stands at \$22,223. Eric wanted to know if anyone had received an interest statement for the CD? Eric noted that since it is a nine month CD we should have received a statement by now. John Beran said that he hadn't but would look into it. Eric also noted that he has an ATM from another account but not PIN number. John

indicated that it was probably old. Eric reported that he has put a change of address on the credit card and that further credit card issues have not been resolved. It was suggested that Ed, Eric and a Wells Fargo representative get together and resolve the problems.

Association Membership:

Paul indicated that he put this on the agenda because the question of who has the current membership list keeps coming up. John said that he has a flash drive that contains the membership list from the last symposium. Paul said the membership list is going to change every two years and he wanted to know if the membership list was the same or different than the symposium list. Paul wanted to make sure that individuals who are members but didn't attend the symposium were on the list. John said that he has maintained the list and has given it to Milda for the symposium mailings. Eric indicated that he will need an updated membership list if the Association wants to keep the symposium expenses separate from Association expenses. Eric said he will contact Bernice for an updated list.

Paul wanted to know if the membership brochure needs to be updated. Jim said it hasn't been updated in two years. Steve said that there is a PDF of the brochure online on the Association website. Steve suggested that as the content to the Association website gets updated, it would be a good time to update the membership brochure..

2007 Association Elections:

Paul indicated he has contacted Scott McIntire and that Scott has agreed to be nomination committee chairperson again this year. Paul suggested that because the symposium is earlier than other years, that he put together a time table. Paul passed out a calendar with important dates and election tasks highlighted.

- Tuesday, January 2nd, announce nominating chair and begin accepting nominations
- Friday, February 16th, deadline for accepting nominations
- Wednesday, February 21st, mail out ballots
- Friday, March 16th, deadline for accepting ballots

Jim offered to mail out the nomination notices. Jim indicated that he would find what has been mailed out in the past and get it Paul for his review. Jim commented that he will also need an updated membership mailing list. Paul also indicated the Scott McIntire will also need an updated mailing list. Paul asked the board to think about folks who would be willing to run for three board seats and president elect.

Web Site Update:

Steve reported that he, along with Eric Herbert and Eric Kriener met with Webegy President, Ryan Lynch in regards to updating the Association web page. Ryan indicated that he could do the job and has submitted a proposal for \$1500 for a custom designed web site. The proposal includes links to two sites that the company has designed for a similar amount. The proposal also includes web hosting for \$15/month or \$150 yearly (Basic) or \$25/month or \$250 yearly (Standard). Steve also noted alternatively, that he has recently completed training with "DreamWeaver" and that would be willing to put something together for the website. Paul asked the board what they thought. John said he thought that \$1500 was excessive, and that he forgot

to bring in the examples that one of his staff has put together. Paul reiterated that the website is the front door to the Association. Eric stated that the site needs to look professional and the Association needs a professional web developer to build it. Jim reported that Ed's brother-in-law also has web design experience and was interested helping the Association. Jim made a motion, and seconded by Eric that at the next meeting, John will have his contact and examples and Ed will have his contact and examples of his work and we will decide on which route to take for updating the web site. Motion was approved.

Association Insurance:

Paul stated that the Association has paid for liability insurance which will cover the Association for one year and includes the symposium. Paul wanted to know if anyone has seen the policy. Jim said he would check.

2007 Symposium Planning:

Paul indicated that the revised award forms have been emailed out for review. Paul assumes that this is something that the Association wants to do again. Someone suggested that Steve put the award forms on the Association web site. Paul wanted to know who will be reviewing the submitted award forms. Jim thought that Susan assembled a committee and they would bring suitable applicants to the board. Eric wanted to know if this was an Association or symposium task. Jim noted that it was an Association task in which the awards would be presented at the symposium.

Other Business:

Mike Preston and Shane Buscher, officers of the newly formed Midwest Chapter of GITA (Geospatial Information & Technology Association) noted that they were busy putting things together for the symposium in April. They also indicated that they would like to get together with the Association board and discuss the possibility of sharing conference, training expenses etc. in the near future. Paul invited them to the January 10th Association board meeting and will put them on the agenda.

Next Meeting:

The next meeting will be at 8:30 a.m., Wednesday, January 10th at the Lancaster County Extension Office, Lincoln.

Adjourn:

Meeting adjourned at 10:19 a.m.

Respectively Submitted,



Scott E Richert, GISP
for Kim Menke