

# Nebraska GIS/LIS Association Board Meeting

June 30, 2005

1:30 pm

Norfolk Country Inn

Norfolk, Ne

## Officers Present:

President	Jim Langtry	Yes
President-Elect	Paul Yamamoto	Yes
Past President	Marcus Tooze	teleconference
Secretary	Kim Menke	Yes
Treasurer	John Beran	No

## Board Members Present:

Board Member	Bonnie Schulz	Yes
Board Member	Scott Richert	Yes
Board Member	Susan Meyers	No
Board Member	Sonja Sebree	teleconference
Board Member	Steve Cacioppo	No
Board Member	Eric Herbert	No

## Others Present:

Larry Zink  
Rob Christian  
Ed Kelley  
Chad Kendall

## Agenda

1. Call to order – Review agenda
2. Secretary Report
3. Financial Report
4. Web Site – Updates and Redesign
5. 2007 Symposium Planning
6. Other Business
7. Next Meeting
8. Adjourn

Meeting called to order by Jim at 1:30

## Call to order

- Copy of agenda handed out.
- No additions or corrections

## **Minutes**

- No additions or corrections to minutes

## **Financial report**

- No GIS/LIS association financial report available
- Not all items in the symposium financial report
- Need to have a detailed budget report for the symposium
- Printing itemized out for different costs, etc.
- Association and Symposium budget need to be together

## **Web Site**

1. Maintenance
  - Having problems keeping web site up to date
  - Old board still on web
  - Symposium updates not current
  - Jim will look into back up for maintenance. He will contact binary net to contract on per service basis.
  - Difference between gathering information and posting
  - Create subcommittee for formatting and posting or maintenance
  - Steve C. is currently doing most of this
  - Kim M. will ask Rex about Gayle F. possibly helping out
2. Redesign web
  - Jim L. will look into LPS information technology program. – A focus program – not for maintenance bur for redesign.
  - LPS could redesign our web - probably more likely than us doing it.
  - Present as competition between schools
  - LPS probably cannot work on this till September
  - Bonnie proposed to unveil the new design of the web at the same time we announce the 2007 symposium dates.
3. Subcommittee for web content, design
  - Sonja, Ed and Bonnie volunteered to be on Subcommittee to carry through goals that the association sets
  - Gather information, content and coordinate
  - Association will set goals for this subcommittee to carry out
  - Subcommittee can start without the goals set up
4. Have the website be our primary means of getting information out to public.
  - Use the website for symposium information instead of mailings. This will be a cost cutter for the symposium.
  - Post association board meetings agenda and so forth on website.

- If the website is updated it can be promoted as part of our registration/membership.
5. Newsletter posted on web site
    - Scott volunteered to do news letter
    - Looking at an early Fall newsletter
    - Scott send message asking for suggestions for contents in newsletter
    - Thought Quarterly newsletter would be best
    - Magic newsletter is 2 pages.
    - Report meetings across state
    - Major projects
    - Training sessions
    - Available on line
    - Newsletter in past was focused on project examples - what is going on.
    - Blurbs of press releases.
  6. Listserv
    - Default for listserv goes back to all. Can we set it up so the default goes back to just the sender? Ask Steve C. to check into. May not want to do this. What if you want to send back to entire group?
    - Gis/lis default should be to entire group since it is a small group?
    - Listserv previous accounts are back on.
    - Some have already requested to not be back on the list.
    - Back up to 400 and some people on listserv
    - Set up a filter to rid of auto reply of out of office. Ask Steve C. to check into.
  7. Send out a welcome to members on listserv that are not a member of the association.
  8. Web update number one priority to association.
  9. We are happy with binary net service just need to keep it maintained.
  10. Do we have a place to unsubscribe?
    - Add the unsubscribe on the signature block of the listserv email.
  11. update the gis/lis association email group
  12. update the symposium email group

## **2007 symposium planning**

1. Places to hold the next Symposium
  - From current program and attendees 2 facilities in Nebraska meet the needs
    - a. Cornhusker in Lincoln
    - b. Holiday inn center in Omaha
  - Embassy suites in Lincoln is too small
  - May be able to use Embassy Suites with the help of the UNL facilities
  - Good to have everything under one roof
  - Omaha possibilities with hands on lab look into peter Kiewet center. UNO – Hotels are close but not on sight.
  - Hilton not big enough in Omaha

- Quest too big.
  - Could do the symposium between the Quest and the Hilton.
  - What about the cost at the Quest and Hilton?
  - Jim L. Send out mailing that states these are our needs for the symposium, what can you do for us and what are the costs?
  - Cornhusker is changing its meeting room fees.
  - Jim will gather information on different sites and costs and bring to next meeting. At our next meeting we can look at layouts for meeting rooms at the different sites. Look at next association meeting in Omaha to view sites. Shoot them a number of 350 registrants.
  - Decide next symposium place by Sept 1.
    - a. Quest/Hilton
    - b. Kiewet Center
    - c. Holiday Inn Central Omaha
    - d. Cornhusker in Lincoln
  - Jim will Ask the Cornhusker to pencil in April 23 week and any other proposal from other sites that are competitive. Will pencil in Monday through Thursday for now.
2. Next Symposium:
    - Week of April 23, 2007
    - Reason to get students involved in poster and presentations.
    - Dead week for UNL and UNK
    - Professors preference is this week.
  3. Days to hold symposium
    - Move days from Tues – Thur to Mon – Wed.
    - Look into setup times for hotels for bringing in tables, poster setup, etc.
    - Do we want to shorten the days by ½ day. Do we need the last ½ for the short courses?
    - Plan on a full three days. If we end with a lunch then people leave. Need a major occurrence to draw people. Last speaker needs to be an entertainment speaker.
    - Do we need to have something after the last luncheon.
    - Pencil in Mon – Thursday for proposed sites and decide later
    - Pencil in four days and get a hold of Omaha facilities. Check with Scott M.
  4. Interest in orienteering being a social activity or pre-conference activity not a short course.
  5. Vendor setup on Tuesday night - is it worth their while? Lots of food left over? Vendors thought it was.

## **Reinitiate regional meetings**

1. Ed Kelley will help in this effort
2. Have association help with costs.
3. Are ESRI meetings filling role in Omaha?

4. Have another Lincoln/Omaha forum together.
5. Have as needed Omaha forums other than the ESRI.
6. Have as needed Lincoln forums other than the ESRI
  
7. If symposium not in Omaha need to hold annual meeting there.
8. Regional boards meeting/forum with speaker following
9. Board meetings set up at same time as regional meetings
10. Possible people to help with meetings in across state
  - **Norfolk.**
    - Bonnie Schultz
  
  - **North Platte**
    - Tri Basin NRD hired a gis person
    - Sonja will find out name and see if they are interested
  
  - **Grand Island**
    - Pat Larsen
    - Andy Bishop
    - Chad Nabity
  
  - **Kearney**
    - Paul Burger
  
  - **Kearney County, Minden**
    - Kathy Russel
  
  - **Hastings**
    - Jane Morris
  
  - **Scotts Bluff**
    - Susan Meyers

## **Other Business**

1. Bring the gis/lis members listing brochure to the next meeting.
2. Set up time in one of the upcoming meetings to review constitution.
3. Jim will order T shirts for new board members and prior board members with older styles.
4. Jim will set up meeting place for the next association board meeting in Omaha for July 21, 2005. Meeting would consist of touring facilities for proposed sites for symposium.
5. Meet on Fridays for board meetings – in mornings.

## **Upcoming Meetings**

9:30 am Thursday July 21, 2005

Omaha  
Jim to set place

9:30 am August 26, 2005  
Lincoln  
Jim to set place

Adjourned at 3:00 pm

**Kim Menke**  
Nebraska GIS/LIS Association Secretary