

October 8, 1998

***Attendance –***

Scott McIntyre – Omaha Public Works Department  
Mahendra Bansal – NRC  
Jim Merchant - CALMIT  
Ed Kelley – NDOR  
Jim Langtry – Lancaster County Engineer’s Office  
Scott Richert – Lancaster County Assessor’s Office  
Larry Zink – State GIS Coordinator  
John Beran – SSO  
Jim Brown – SSO

***Purpose of meeting***

Jim Merchant brought the meeting to order for discussion of GIS/LIS Association development, and to plan for the 1999 Nebraska GIS Symposium.

***Association meeting comments***

Jim Merchant introduced Scott McIntyre, from the Omaha Public Works Dept. Scott McIntyre will be working with Dennis Wilson to develop the program for the 1999 Nebraska GIS Symposium.

Scott Richert distributed a list of possible constitution and bylaw concerns for the association, and asked for input on how these concerns might be addressed. A summary of the issues addressed and pertinent comments included:

1. Does the association need a constitution and bylaws?
  - o Yes, both will be required in order for the association to be registered with the state.
2. How will charter members of the association be handled, or pro-rated?
  - o Membership in the association will be complementary with attendance at the 1999 Nebraska GIS Symposium.
  - o Membership will be renewed in December, for those who want to join the association without going to the symposium.
3. What positions will constitute an official board, and who will comprise the voting membership?
  - o The association will select 7 directors, who will then select the official board.
  - o Every association member will be allowed to vote.
  - o Board members will serve a two-year term.
  - o Elections will be held every year, with three board members being elected or appointed in even numbered years, and four board members being elected or appointed in odd numbered years.

4. What amounts should be charged for membership dues, and what distinctions should be made for regular, student, or corporate memberships or sponsorships?
  - o A proposed membership dues structure of \$25 (regular), \$5 (student), and \$100 (corporate) was generally agreed upon.
  - o Different types of corporate membership, and their related benefits, were discussed. Corporate sponsors could obtain booths at conferences and advertise in the Nebraska GIS Update newsletter, while Affiliate members would pay corporate rate, but be allowed to have a specified group membership.
5. Is public notification of association meetings required?
  - o It was determined that this would not be necessary.
6. Should any standing committees of the association be implemented immediately, or should they be established as needed?
  - o To avoid added confusion during the start-up phase of the association, it was decided to appoint any relevant committees as they are deemed appropriate.
7. Should voting ballots be mailed before elections, or distributed at annual meetings?
  - o Upcoming elections should be announced one or two months in advance, rather than dealing with the costs associated with mailing ballots.
8. Are there differences between general funds and budget funds, and would one, or both, be more useful to the association?
  - o The association will more likely make use of a general fund. Also, the bylaws need to note that any remaining funds must be given to a charitable organization in the event of dissolution.
9. How should postage and mailing costs for the newsletter be handled?
  - o Funds to cover these expenses will be taken from the association.

Other association issues that will need to be addressed include the design of an association logo, procedures for amending bylaws, and the possibility of establishing geographical diversity on the board.

### ***Symposium meeting comments***

Jim Merchant announced that a contract has been signed with the Cornhusker Hotel to convene the 1999 Nebraska GIS Symposium on May 11-12. Ed Kelley then distributed a list of possible ideas for short courses to be conducted during the symposium. This list included the following topics:

- Introductory Geographic Information Systems
- Introductory and Advanced Global Positioning Systems
- Public Land Survey Systems
- Digital Elevation Models
- Digital Orthophotographic Quarter Quadrangles
- E-911
- Introductory and Advanced ArcView
- Introductory and Advanced GeoMedia
- Census 2000
- Lancaster County GIS (on-site)

- NDOR Videolog and GPS (on-site)
- Datum Transformations
- Soil Surveys
- Internet GIS
- Paper to computer conversion
- Metadata

Jim Merchant agreed to solicit ideas for other possible short course topics in the next issue of the Nebraska GIS Update newsletter. Scott McIntyre then distributed a list of possible ideas for program topics for presentation at the symposium. This list included the following selections:

- Designing record drawings
- Data Conversion
- Digital Orthophotos
- 3-D GIS
- Automated Vehicle Location Systems
- Hardware issues
- Network Basics
- Internet Resources
- Customizing ArcView
- Regional GIS
- Public Data
- Specific GIS Applications
- Non-government GIS

A question was raised about the possible benefits of having panel discussions for local and state government GIS applications. Also, a solicitation of papers/abstracts for topical ideas was deemed to be useful.

For the purpose of getting information out about the symposium, it was decided that a general information mailing should go out first, followed by a more detailed second mailing sometime in January. A final program and newsletter could then be sent out at some point in March.

### ***Next meeting***

The next meeting is scheduled for November 5, 1998 at 1:30 p.m. in the Conference Room of the State Surveyor's Office, located at 555 N. Cotner Blvd., Lower Level, in Lincoln.

### ***Meeting minutes***

Minutes taken by Ed Kelley, NDOR.